



**30 January 2024**

**TENDER FOR THE SUPPLY AND INSTALLATION OF WATERPROOF MEMBRANE AT  
CIRKEWWA PASSENGER FERRY TERMINAL - SPD3/2023/116**

**Clarification Note No. 1 [Site Visit Minutes]**

To all prospective bidders

Reference is made to the above-mentioned Tender, the closing date of which is 20 February 2024 at 0930hrs (CET).

Please find the Clarification Meeting minutes, which are construed to form an integral part of the Procurement Document.

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**Minutes of Clarification Meeting held on 30 of January 2024 at 10:00am.**

**Main Topics of the Agenda:**

- Overview of Project
- Scope and Objectives of the Procurement
- Content of Procurement Document
- Questions from Economic Operators

**1. Introduction**

A Clarification Meeting was held as per date, time and on site as referred above. One potential bidder attended the clarification meeting.



The Clarification Meeting commenced with a brief outline provided by the Contracting Authority regarding the objectives of the tender. Bidders were informed that it is very important that bids are compliant to what has been administratively, technically, and financially requested in the tender dossier. It was emphasised that deadlines are to be observed both at tendering stage and at implementation stage. It was also stressed that bidders have to submit their offers fully and clearly so as to enable proper and transparent evaluation by the evaluation committee.

## **2. Clarification of Administrative and Technical Details**

Special attention was brought for the relevant clauses in the Instructions to Tenderers, highlighting that there are strict deadlines to which the contractor must adhere to. Bidder was provided with a brief of the requirements within Cirkewwa Terminal, whereby it was explained what work is expected vis-à-vis the technical requisites in the tender document and the quantities in the Bill of Quantities. Special attention was also brought for the relevant clauses in Section 3, Technical Specifications of the tender document, whereas the Contracting Authority explained in detail with respect to the materials to be used and the installation as quoted within the tender document. The items required as per Literature list were also discussed.

## **3. Site Visit**

The Contracting Authority invited the Economic Operators present for the meeting to visit the site.

## **4. Questions from Economic Operators**

The Contracting Authority invited the Economic Operators present for the meeting to put forward any questions deemed necessary.

No questions were asked.

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All other tender documents, conditions, and requirements, which are not superseded by this clarification remain in place.