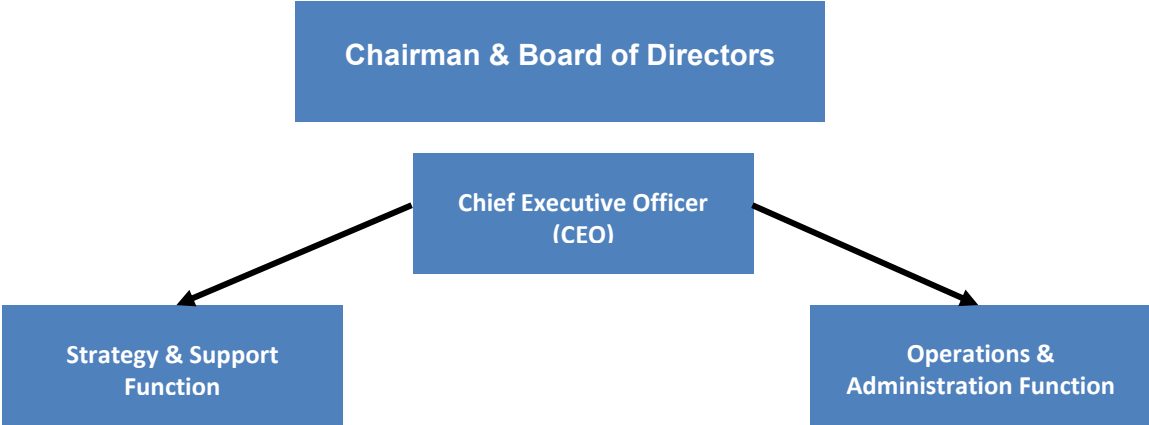


Public Authority	Projects Gozo Ltd
Description of the department/directorate /entity's structure	 <pre> graph TD A[Chairman & Board of Directors] --> B[Chief Executive Officer (CEO)] B --> C[Strategy & Support Function] B --> D[Operations & Administration Function] </pre>
Description of the department/directorate /entity's functions and responsibilities	<p>Projects Gozo Limited (“PGL” or the “Company”) is a public entity established by the Ministry for Gozo and Planning (the “Ministry”), structured as a limited liability company with a distinct legal personality. Governed by a Board of Directors, the PGL is positioned to play a pivotal role in Gozo’s socio-economic development.</p> <p>Purpose</p> <p>The primary purpose of PGL is to manage, operate, and monitor major projects in Gozo on behalf of the Government of Malta, as represented by the Ministry. The Company aims to foster sustainable development through effective coordination, innovative practices, and robust public-private collaboration, ensuring that projects align with the strategic goals of the region. PGL acts as a vital intermediary between the Ministry, private stakeholders, and the general public. Its focus encompasses;</p> <ul style="list-style-type: none"> • Project Management: Ensuring that projects are executed efficiently and effectively; • Infrastructure Enhancement: Improving the physical and social infrastructure of Gozo; • Service Improvement: Elevating the quality of services provided to the community. <p>PGL addresses the pressing need for a dedicated entity to efficiently manage large-scale projects, optimising resource allocation and overcoming internal capacity constraints within the Ministry. By fostering public-private partnerships, PGL can contribute to Gozo's economic growth and competitiveness, strengthening the island’s position as a distinct location within the Maltese archipelago.</p>

<p>General description of the categories of documents the department/directorate/entity holds (including exempt documents)</p>	<ul style="list-style-type: none"> • Documentation and correspondence relating to administrative and accounting matters. • Documents and correspondence related to regulatory authorities. • Documents and correspondence related to service providers. <p>Some of the information listed may be exempted from disclosure under the Freedom of Information Act (Cap. 496).</p>
<p>Description of all manuals and similar types of documents which contain policies, principles, rules or guidelines in accordance with which</p>	<p>Whenever the need arises, Projects Gozo Ltd adheres and refers to the Government's main guidelines and regulations.</p>

<p>decisions or recommendations are made in respect of members of the public (including bodies corporate and employees of the public authority in their personal capacity)</p>	
<p>Statement of the information that needs to be available to members of the public who wish to obtain access to official documents from the public authority, which statement shall include particulars of the officer or officers to whom requests for such access should be sent</p>	<p>The Freedom of Information Officer may be contacted on 22156205 or by email on foi.mgp@gov.mt.</p>
<p>Details of Internal Complaints Procedure/Other Information</p>	<p>Applicants may submit a complaint to the Public Authority within a maximum of 30 days from the date of the last relevant communication by the Public Authority. A decision will be provided within 10 working days from the receipt of the complaint.</p> <p>Subsequent and different complaints on the same request can only be submitted to the Public Authority after the first complaint has been answered or following the lapse of 10 working days from the date of submission of the complaint.</p> <p>If applicants remain dissatisfied with the outcome of their complaint, they may appeal the decision through the Information and Data Protection Commissioner (IDPC) within 60 days from the date of the notification by the Public Authority.</p> <p>Should applicants remain dissatisfied with the outcome of this procedure, they may appeal the decision through</p>

	<p>the Information and Data Protection Appeals Tribunal within 20 working days from the last relevant communication by the IDPC. An appeal from this decision may be registered at the Courts of Appeal within 30 days from the last relevant communication of the Information and Data Protection Appeals Tribunal.</p>
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Public Authority Contact Details	Projects Gozo Ltd Innovation Hub, Office 109, Triq il-Pitkalija, Xewkija, Gozo (MALTA) XWK3000