



19th June 2026

REFERENCE NUMBER: SPD3/2026/038

SPD3/2025/038 – TENDER FOR THE GOZO REGIONAL COUNCIL'S ADMINISTRATIVE BUILDING REHABILITATION, INCLUDING, CONSTRUCTION, ALTERATIONS, RESTORATION AND FINISHING WORKS, USING ENVIRONMENTALLY FRIENDLY MATERIALS

Reference is made to the above-captioned tender for which the deadline for submission of offers is 14/07/2026 at 09:30am.

Please find the Site Visit Minutes, which are construed to form an integral part of the Procurement Document.

Minutes of Site Visit held on 18th June 2026, 10:00am at Gozo Regional Council's Building, situated at, 82, Triq Palma c/w 35, Triq Mons G Farrugia, Rabat Gozo

Main Topics of the Agenda:

- Overview of Tender
- Visit of the site
- Questions from Prospective Bidders

1. Introduction

A Site Visit was held as per date, time and venue address referred to above.

A GRC representative opened the meeting by giving a brief overview of the project and procurement and informed those present that the aim of this meeting is to go through the site and tendering process with reference to the procurement as per SPD3/2026/038 reference in caption. The GRC representative in charge proceeded to highlight the scope and objectives of this procurement and referred to applicable documentation, including drawings, which are available for download through the ePPS.



2. Clarification of Administrative and Technical Details

The tendering process and what is expected by the potential bidders were described.

3. Site Visit

The Contracting Authority invited the Prospective Bidders present for the meeting to visit the site.

4. Questions from Prospective Bidders

The Contracting Authority invited the Prospective Bidders present for the meeting to put forward any questions deemed necessary.

During the site visit, the Prospective Bidders asked a number of questions as follows:

- Q1: What is the actual depth the basement will be lowered?
- A1: It will be only lowered by a mere 30cm (1 foot) (as per tender specs)
- Q2: Shall the 2 rooms which are presently earmarked to fit a new lift inside of them be brought down completely to give way for the lift or are they to remain there and have the lift built inside them?
- A2: As per tender specifications, these need to be removed so that the lift can be built instead of them, while re using the original building stones for the outer part.

The Contracting Authority reminded the Prospective Bidders that if further clarifications are deemed necessary, questions are to be submitted in writing, respecting the pre-established timeframes as indicated in the Timetable in the relevant article of the 'Instructions to Tenderers' section of the Procurement Document. In addition, Prospective Bidders were advised that Clarifications may only be submitted through Government's e-Procurement Platform (ePPS), hosted on www.etenders.gov.mt. Clarifications received by other means will not be taken into consideration.



The Contracting Authority thanked the Prospective Bidders for attending the Clarification Meeting/Site Visit and concluded the session accordingly.

The meeting finished at 10.30am.

All other tender documents, conditions and requirements, which are not superseded by this clarification remain in place.
